REOPENING AND REENTRY A GUIDE FOR NEW YORK JEWISH ORGANIZATIONS



UNITING COMMUNITIES



This presentation, the Reopening Guide and a recording of this session will be available at: www.jcrcny.org/reopening



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Disclaimer

The Jewish Community Relations Council of NY made every effort to offer the best guidance as of today. However, everything in this guide is subject to change. Organizations must be responsible for monitoring the most current orders and instructions of federal, state and local officials; and must comply with their mandates and recommendations.

Today's agenda

What is the Community Security Initiative

Reopening Process Overview

Human Resources and Legal Concerns

Safety and Security

Special Considerations for Synagogues

Questions? Please use the CHAT feature.



Approaching reopening

MULTIPLE PATHS



Building reopening teams

- Form a team. Include staff, board members and other stakeholders.
- Team members should cover relevant areas of expertise. Consider facility management, legal, medical, human resources, insurance, programmatic, et. al.
- Designate people for *specific* and *ongoing* responsibilities.
- The team should be empowered to identify options, make recommendations and to implement them.
- □ Make plans that are flexible.

THE MULTI-FACETED REOPENING PROCESS

- Prepare your building.
- Meet new security challenges.
- Monitor your progress
- Keep a constant eye on federal, state and local guidance.



THE REOPENING PROCESS

Synagogues are employers, organizations and places of public assembly

- Communicate constantly with all of your stakeholders.
- Message: You care about their wellbeing. New practices and protocols should reflect that message.
- Be prepared to continue organizational meetings online.
- Constantly think, creatively, about "what is fair."



THE REOPENING PROCESS

Identify key facility challenges

- Plan for New York
 <u>Reopening requirements.</u>
- Secure the necessary resources and supplies.
- Follow <u>guidelines for</u> <u>cleaning and disinfection</u>.
- Follow guidance for reopening your building after a prolonged shutdown.
- Consider changes in security requirements.









Legal and Human Resources concerns



YOUR OBLIGATIONS, YOUR STAKEHOLDERS





Review your reopening steps with your insurer, and legal counsel.



Human Resources considerations

- Consider *all* your stakeholders: clergy, staff, congregants, visitors, et. al.
- Consider writing new temporary COVID-19 policies, including sick leave.
 - Communicate the changes to your stakeholders.
- Communicate early and often.

Plan for any required symptom checking, health questionnaires or record keeping.

Maintain confidential written records. Plan response to possible/infected person in facility. Appoint designated reporter. Be prepared to report infection to NY Public Health Office and assist in contact tracing

Maintaining Safe and Healthy Workplace & Public Place

Some employees may need "reasonable accommodation"



□ Ask for self-reporting by stakeholders

No magic word or form – a simple request is sufficient.

- NYC requires dialogue with employee
- Document the decision



Safety and Security

THE REOPENING PROCESS



Consider how you can use signage to convey appropriate messages and notify stakeholders about your rules.









Reopening a secure facility

- Own & take charge of your security.
- Review your security plans
- Assess risks & concerns.
- Determine staffing needs
- Ensure necessary resources are available.
- Be alert to suspicious activity

Other security concerns

- Consider the impact of health screening
- Review internet & information security
- Consider notifying local precinct and the Community Security Initiative







SPECIAL CONSIDERATIONS FOR SYNAGOGUES

- Phased reopening
- Communication with state and local authorities
- Protect staff and congregants

Childcare Choices



SPECIAL CONSIDERATIONS FOR SYNAGOGUES

- Consider the need for expanded spiritual and emotional care.
- Require other entities using the facilities to follow your plans and protocols. Establish a single reopening plan for the entire building.
- Plan for childcare or educational programming for children.
- Concerns of vulnerable populations.
- Maintain social distancing.



SPECIAL CONSIDERATIONS FOR SYNAGOGUES

Promote healthy hygiene practices:

- Make the use of masks mandatory.
- Health screening of congregants and employees should occur upon arrival (temperature, health).
- Make sure you have all necessary supplies on hand.
- Display signage promoting proper hygiene.
- Temporarily eliminate Kiddush, and other communal meals.
- Don't share ritual items (taleisim, siddurim, chumashim, kippot).

Possible options to maximize capacity under social distancing

Social distancing is the new norm. How long? Start thinking about your options now.

Live streaming (if permissable)

There will be changing count caps

- Arbitrary number (10)
- By building
- By internal space
- By square footage

Use staggered shifts for prayer services to limit attendees.

Consider renting additional space or tents

Explore the possibility of a street use permit in N.Y.C.





APPLICATION #:
PRECINCT #

THE CITY OF NEW YORK OFFICE OF THE MAYOR

STREET ACTIVITY PERMIT OFFICE 100 GOLD STREET- 2ND FLOOR, NEW YORK, NY 10038 PHONE: 212-788-7437 ~ FAX: 212-788-7887

STREET FESTIVAL / BLOCK PARTY PERMIT APPLICATION

A STREET ACTIVITY PERMIT IS NOT VALID BEFORE 8AM OR AFTER 11:30PM

APPLICATION MUST BE SUBMITTED TO THE STREET ACTIVITY PERMIT OFFICE AT LEAST <u>60</u> DAYS PRIOR TO THE EVENT WITH A \$15 NON-REFUNDABLE MONEY ORDER OR CERTIFIED CHECK (MADE PAYABLE TO THE CITY OF NEW YORK – DEPARTMENT OF FINANCE)

APPLICATIONS FOR MULTI-DAY AND MULTI-BLOCK EVENTS MUST BE FILED DIRECTLY WITH SAPO BY THE FILING DEADLINE OF **DECEMBER 31**ST OF THE PRECEDING YEAR.



Shabbat and Yom Tov

Plan to take attendance at all events.

Symptom checking may be required, or advisable.



https://nirshamti.co.il/pangea/





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For more information

www.jcrcny.org/reopening

Security.requests@jcrcny.org

